

Hello New Dance Family,

Each family can create a personalized access to their own dance account. Please follow the directions below to register your dancer, or access the account already started for your trial:

- Log onto www.tanyasdanceco.com
- Click on “Register Now” on the home page
- Click on “Already A Customer? Click Here To Login”
- Enter your e-mail address
- If you have a password established, enter that.
- If this is your first visit, or you no longer remember your password, click on “Reset Password”
- This will automatically email you a password. At this time, your password is randomly assigned, and you can change it once you have successfully logged into the system. Go ahead & check your email to retrieve your password then go back to the portal page and log into the system.
- Once you are logged into the system please make sure to enter your Address, Phone Number, Dancer’s Birthdate.
- You can also do the following from your portal:
 - Add a Student/Register for a Class
 - Make a Payment
 - Update Your Account
 - View Recent Charges/Payments/Class Schedule
 - Add a Student to a Wait List
 - Contact Us

Here are a few things to keep in mind during the dance year:

- There is an annual \$30 registration fee per student charged upon enrollment.
- There is an annual recital fee (if applicable) and media fee per student charged in June.
- Remember to label all students’ dance apparel and please remember to have your child’s hair pulled back and off of their face (this is studio policy).
- Starting in the month of October, accounts will be charged an extra \$25 costume deposit for each class performing a recital piece (EX: If your child is in 3 classes, \$75 extra will be charged to your account...\$25 per costume. (Kinderdance learns 2 routines (Jazz & Tap) thus has 2 costumes).
- Office hours for the 2022-2023 season are listed below:
 - Belgrade:** Monday 4:00pm–8:00pm; Tuesday - Thursday 4:00pm-9:00pm
 - Bozeman:** Monday 4:00pm-8:30pm; Tuesday 4:00pm-9:00pm; Wednesday 4:00pm-9:00pm; Thursday from 4:00pm-8:00pm.

Please let us know if you have any questions. Feel free to call the office at 388-1501 or 586-6611 or email: tanyasdanceco@gmail.com

Thank you and Happy Dancing!